

# Northwold & Whittington Parish Council

29<sup>TH</sup> February 2024

Dear Sir/ Madam,

You are hereby summoned to attend the Full Council Meeting to be held at Northwold Village Hall on Thursday 7<sup>th</sup> March 2024, at 7.30pm for the purpose of transacting the business listed on the agenda below.

Yours faithfully

D.Joy

Email: Clerk@nandwpc.uk

## AGENDA

### 01 Apologies for Absence

### 02 Declarations of Interest and requests for Dispensations

If a member is not given a dispensation, they must withdraw from the meeting while the item is discussed. (Standing Orders Section 13)

### 03 Minutes of Previous Meetings

3.1 To agree and sign the minutes from the Full Council Meeting on the 8<sup>th</sup> February 2024.

### 04 Chairmans Report

### 05 Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak.

To receive County and District Councillors reports and allow Councillors with prejudicial interests to speak.

***Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.***

## **06 Matters from previous meetings**

Update on progress on items from previous meetings. No decisions may be taken.

- 5.1 Minutes filed
- 5.2 Awaiting confirmation payments have been made.
- 5.3 Email sent to social club re CCTV invoice.
- 5.4 NALCs subscription renewed.
- 5.5 Awaiting Cllrs Bennett and Smith to confirm dates for playground inspection course.
- 5.6 Awaiting working group on date and time to meet.
- 5.7 Highway report on April's agenda.
- 5.8 Meeting with Orchards contractor pending.
- 5.8 Cemetery topple test pending
- 5.9 NALC instructed to set up new Councillor emails.
- 5.10 Agenda format updated
- 5.11 Email sent to Hockwold Parish Council re Falls working group.

## **07 Finance**

- 7.1 To consider and agree Councils list of payments for March
- 7.2 Update on the asset register and to consider and agree any actions.
- 7.3 To consider and agree if to move the payroll to SAGE.
- 7.4 To consider and agree if to subscribe to Scribe accounting package.
- 7.5 To consider and agree Council response to the precept.

## **08 Planning, Buildings and Environment.**

- 8.1 Update on playground inspections and to consider and agree any actions.
- 8.2 To consider and agree if to place the SAM2 data on the website. (GR)
- 8.3 Update on War Graves signage and to consider and agree any actions.
- 8.4 To consider and agree planning applications:  
24/00129/F  
Land to facilitate installation of foul water treatment plant and drainage field to serve neighbouring residential development Land Adjacent Former Coal Yard Adjacent to The Poplars, Thetford Road, Northwold.
- 8.5 To consider and agree the way forward for Northwold in Bloom (GR)
- 8.6 To consider and agree a solution for the flooding on Little London Road.(AJ)

## **09 Policies, Documents and Communications.**

- 9.1 To consider and agree a meeting start time.
- 9.2 To consider and agree members for the Employment Committee.
- 9.3 To consider and agree the Terms of Reference for the Employment Committee.
- 9.4 To consider and agree Councils Planning Protocol.
- 9.5 To consider and agree Councils Equality and Diversity Policy.
- 9.6 To consider and agree Councils Biodiversity Policy.

## **10 Correspondence**

To consider correspondence received by the Council and agree responses Thereto

**11 To Report any other business.**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council.

**12 Exclusion of the Press and Public**

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to legal and contractual issues.

12.1 To consider and agree the add for the new Clerk.

12.2 Update on Social Club and to consider and agree any action.

**13 Date of next council meeting**

13.1 4<sup>th</sup> April 2024 at Northwold Village Hall