**NORTHWOLD AND WHITTINGTON PARISH COUNCIL**

**Ordinary Meeting: TUESDAY 7th November 2017 at Northwold Village Hall, 7:30pm**

**AGENDA**

1. PUBLIC FORUM (15 MINUTES) (Members of the public may, before the start of the meeting, make a statement or ask a question for discussion of not more than three minutes’ duration.)
2. LOCAL AUTHORITY REPORTS
3. Norfolk County Council
4. Kings Lynn & West Norfolk Borough Council
5. Policing Matters (CA)
6. ACCEPTANCE OF APOLOGIES FOR ABSENCE
7. MEMBERS’ DECLARATION OF INTERESTS (for items on the Agenda)
8. TO APPROVE AND SIGN THE MINUTES OF THE MEETING held on 3rd October 2017.
9. REPORTS AND MATTERS ARISING FROM MINUTES OF PREVIOUS MEETINGS (for information only)
10. COUNCILLOR VACANCIES UPDATE
11. CORRESPONDENCE
    1. Email from parishioners regarding Whittington telephone box.
    2. Royal British Legion – notice of local remembrance events.
    3. Newsletters CPRE, Norfolk Constabulary, Norfolk Association of Local Councils
12. APPLICATION FOR ASSET OF COMMUNITY VALUE STATUS, THE CROWN INN NORTHWOLD – Update (CA)
13. TO DISCUSS WARD BOUNDARY AMENDMENT PROPOSAL FROM LOCAL GOVERNMENT BOUNDARY COMMISSION AND RESOLVE ON RESPONSE
14. HIGHWAYS
    1. Parish Partnership Scheme (Bus Stop Methwold Rd) – Update and resolve on any additional decisions (Clerk)
    2. To note Highways response to speed reductions requested along A134 and resolve on any next steps.
    3. Northwold School Parking – Update and resolve on any decisions (CA,CS)
    4. Whittington EAM Development – to discuss action taken regarding streetnaming and resolve on any additional actions (Clerk)
    5. Update on actions undertaken by Rangers (Clerk)
15. PARISH FACILITIES
    1. Play area inspection reports – note results and resolve on works required.
    2. Note actions and costings for items required following Risk Assessment Report in October and resolve on purchases.
    3. Discuss costings for Fitness Play Area equipment as requested at Octobers meeting and resolve on next steps.
    4. Discuss Parish Online subscription.
16. CEMETERIES
    1. Receive feedback on Cemeteries Management Training from Cllr G Gillet
    2. Discuss any new issues requiring actioning.
17. TREES
    1. Discuss any new issues requiring actioning
18. GROUNDS MAINTENANCE
    1. Note deadline of 20th November 2017 given for Grounds Maintenance quotes for 2018. For full discussion at December meeting.
    2. Note any feedback on mole catching.
    3. Discuss any other issues requiring actioning
19. PLANNING APPLICATIONS AND UPDATES (since last meeting) (Clerk)
    1. To review a proposed Planning Protocol and resolve on Parish Council adoption.
    2. To discuss all planning applications received prior to the meeting including:
       * 17/01873/F Replacement Poultry Shed, construction of bungalow, erection of feed bins, dead bird shed, general purpose block, water tank and pump house and construction of roadway and hardstanding areas at Didlington Site, Little London Rd, Northwold.
20. FINANCE & POLICIES:
    1. Accept accounts to November 7th 2017 and agree cheques to be signed and payments approved in accordance with list to be circulated to councillors at meeting.
    2. To discuss 2018 budget and make any changes required prior to a decision being made on the precept request in December.
    3. Receive feedback on General Data Protection Regulation training from the Clerk.
21. TRAINING: To note and discuss any requests
22. ITEMS FOR AGENDA OF NEXT MEETING: TO BE HELD ON **TUESDAY 5th December 7.30pm**